



Nemaha County Agricultural Society  
1021 9th Street  
Auburn NE 68305

Note: June 15<sup>th</sup> deadline.

DATE: April 1, 2017  
TO: Nemaha County Fair Booth (Non-Food) Holders and Interested Persons  
RE: **Booth Reservations for the 2017 Nemaha County Fair-  
JULY 13,14,15,16,** (Thursday, Friday, Saturday, Sunday)

Information for 2017 Fair:

- All inside booth fees will be \$100.00 (air conditioned) and outside booths (50.00) must be paid on or before **June 15th, 2017**. You may reserve more than one booth if you wish. (\$200.00 for double booth). Checks to: Nemaha Co Ag. Society.
- Giveaways- Candy is ok. Food samples must be approved by June 1st. No Popcorn (due to our existing contracts and Food Permits)
- Note: building times: Thursday 5pm to 10pm, Friday 10am-10pm, Saturday 10am-10pm and Sunday 11am- 5:00pm (Setup Wed 6-8 & Thur 10-5)
- "Food" Vendors (limited vendors)- please email Maxine for guild-lines and information.

**Please Read the enclosed Commercial Building Rental Policy/Guidelines for the County Fair.**

Note This year we will need your Nebraska State Sale Tax Number if you are selling any items.

Fill out the bottom portion of this letter and mail it to: (or email me that you want a booth & send check asap & before June 15th) -----**Payments MUST be sent to the following address.**

Nemaha County Ag. Society  
%Maxine Schatz  
1021 9<sup>th</sup> Street  
Auburn NE 68305

Thank you for you interest and support in the Nemaha County Fair. We are looking forward to another successful fair season! If any questions, contact me.

I will email back that I have received your reservation and check.

Thanks

Maxine Schatz,  
Phone: (402) 274-3735  
[schatz@windstream.net](mailto:schatz@windstream.net)

(cut along stars and mail bottom portion in)

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Name: \_\_\_\_\_

**E-mail address:** \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Nebraska State Sale Tax Number:

Phone # (\_\_\_\_) \_\_\_\_\_ Check # \_\_\_\_\_

Product or services that you are representing: \_\_\_\_\_

Please Circle one: Inside booth or Outside booth

## Commercial Building Rental Policy/Guidelines for the County Fair;

- **1. Booths are given out on a first come first reserve basic. You may reserve more than one booth if you wish. (\$100.00 each booth in Coml. building) Outside booths \$50.00 (Non-Food)** (There may be more than 1 of the same type of vendors). Outside Food vendors must contact Maxine for information.
- **2. All booth fees must be paid before June 15th:** If payment is coming from another source, send in form or email information to [schatz@windstream.net](mailto:schatz@windstream.net) to hold your booth. Any individual or group that has not paid for their booth or made other arrangements with me or the Ag Society president by the dead line date will forfeit their booth because the we will assume that they do not want their booth and it may be given to the next person(s) on the list.
- **3. Inside booths are approximately 8' x 8'. Center section of the building has "Pipe & Drape" --**  
-One Six-foot table and 2 folding chairs will be available for each inside booth. **PLEASE On Sunday evening at 5:00 pm, please stack the tables beside the north wall and put the chairs on their rack. Thanks**
- **Outside booths are about 20 feet --- if you need electrical, please let me know.**
- **4. Setup times for the commercial building: Must be set up by 5 pm on Thursday.** *If exhibitors have not set-up by 5 pm on Thursday of the fair, and have not made other arrangements with me, the next group wishing to obtain a booth will be called to fill the booth.*

Building will be opened on Wed evening 6 pm to 8 pm for early set-up & Thursday 10 am - 5 pm for set up. Please do not ask to set up before Wed evening, as the building is not ready.

- **5. Commercial Building will be open to the public starting:**  
Thursday 5 pm – 10 pm  
Friday 10 am – 10 pm (closed Parade time 5:45-6:45)  
Saturday 10 am – 10 pm (rain date for parade)  
Sunday 11 am – 5 pm

Exhibitors are expected to display/man their booth during the fair – remember if you are not there you can't talk to your customers. (you may pack, & carry your items to your car starting at 5:00 pm on Sunday evening.) **The wood carvings auction will be in front of the building at 4:00 pm. Please Do not leave early.**

- **6. We will be roping off the west entrances of the fair grounds starting on Thursday as we have 4H and open class shows starting that day and continuing until Sunday evening (Time will be determined each year. -Livestock trailers should be using the east entrance to leave on Sunday night. Hopefully this will relieve the bottleneck of loading the woodcarvings and the coml. exhibitors packing and leaving. (Safety is a priority.)**

Thank you for your interest, your participation, and contributing to a successful County Fair.

Maxine Schatz,  
1021 9<sup>th</sup> Street  
Auburn NE 68305  
Phone: (402) 274-3735  
Cell phone during fair time 402 297-7091  
E-mail: [schatz@windstream.net](mailto:schatz@windstream.net)